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 Unit 3 / 18 Anella Ave, Castle Hill 2154
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ABN 31 097 783 143

Lic: 1393534

TENANCY APPLICATION FORM

Property Details

What is the address of the property you would appreciate to rent?

 Lease commencement date: Lease term:
 How many people will normally occupy property? **Adults:**..... **Children:**.....
 Do you have any Pets? **YES / NO** If so, how many..... Type.....

Personal Details

Applicants Full Name:.....
 Date of Birth:..... Driver's Licence no:..... State:.....
 Home phone no:..... Work phone no:.....
 Mobile phone no:..... Fax no:.....
 Email Address:.....
 What is your current address?

 How long have you lived at your current address?
 Why are you leaving?.....

Employment History

What is your occupation?
 Employer's Name:.....
 Employers Address:.....
 Contact Name:.....
 Phone:..... Length of employment:.....
 Net income:.....
If current employment is less than 2 years please give previous employment:
 Occupation.....
 Employers Name..... Ph.....
 Length of employment..... Net income.....

Contact/References

Please provide a contact in case of emergency

Surname:..... Given Name/s.....
 Relationship to you..... Phone no.....
Please provide two personal references (not related to you):
 Surname:..... Given Name/s:.....
 Relationship to you..... Phone no:.....



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Applicants Full Name:

Name of present & previous Landlord & Agent

Present: Name of Landlord / Agent:
 Landlord/Agent's phone no: Weekly rent paid: \$.....

Previous: Name of Landlord / Agent:
 Landlord/Agent's phone no: Weekly rent paid: \$.....

Declaration

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. I acknowledge that I will be required to pay the amounts as specified in the Residential Tenancy Agreement once approved.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.

I authorise the Agent to obtain personal information from:

- a). the owner or the Agent of my current or previous residence;
- b). my personal referees and employer;
- c). any record, listing or database of defaults by tenants;

I am aware that the Agent will use and disclose my personal information in order to:

- a) communicate with the owner and select a tenant
- b) prepare lease/tenancy documents
- c) allow tradespeople or equivalent organisations to contact me
- d) lodge/claim/transfer to/from the Residential Tenancies Bond Authority
- e) refer to Tribunals/Courts & Statutory Authorities (where applicable)

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises.

Signature.....**Date**.....

PLEASE NOTE: The successful applicant will need to provide the following information:

- ✓ Previous Rental Ledger ✓ 100 points ID ✓ 1 Months Advance Rental ✓ Lease Prep Fee \$15
- ✓ Bank Chq or Money Order made payable to the Rental Bond Board for 4 weeks rent

Office use only

Comments.....

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- Previous Rental Ledger
- 100 pts ID
- Lease Prep Fee - \$15.....
- 1 Months Advance Rental
- Rental Bond Board Chq or MO (4wks rent)