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REPAIR REQUEST FORM

DATE:		
PROPERTY:		
TENANT:		
TENANT PHONE NO:		
PROBLEM:		
IS THIS REPAIR URGENT?		
LANDLORD INSTRUCTION:		
TRADESMAN:		
FURTHER INFORMATION		
ACCESS ARRANGEMENTS:	<input type="checkbox"/> YES I agree to allow the tradesperson concerned to access the property with the office set of keys.	
	<input type="checkbox"/> NO I would prefer to be home when this work is carried out and give permission for my contact details to be given to the tradesperson.	

Tenant signature.....